



**C. TAX RETURN FILERS – Dependent Student/Parents or Independent Student/Spouse.**

- 1. Instructions for use of Data Retrieval Tool:** If you have **FILED**, follow these instructions. *Go to FAFSA.gov, log in to the Student’s FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section. Select none of the above.* This will navigate you to the IRS website where you may transfer data from the IRS directly. **Be sure to use the exact address on your 2016 tax return.** (Be sure to sign and submit FAFSA.)
- 2. Instructions if you are unable to use the Data Retrieval Tool:** You must order an **IRS Tax Return Transcript** from [www.irs.gov](http://www.irs.gov) or you may call 1-800-908-9946 to order by phone. (Note: if you filed a paper return, the tax return transcript may take up to eight weeks for the IRS to process.)

**D. TAX RETURN NON-FILERS – Dependent Student/Parents or Independent Student/Spouse**

- 1. Instructions for Dependent Student/Parent or Independent Student/Spouse:** If neither listed has income, please list all employers and the amount earned from each in 2016. Attach all W-2 forms issued from employers. *List every employer and amount even if they did not issue a W-2.*

Name of Non-Filer	Employers Name	2016 Amount Earned

- E. FOOD STAMP BENEFITS** – Did anyone in your household receive Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) anytime during 2015 and or 2016? Yes  No

- F. CHILD SUPPORT PAID** – If you or anyone listed in the household has paid child support, please complete the table below in its entirety.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name and age of Child for Whom Support Was Paid	Amount of Child Support Paid in 2016

**G. CERTIFICATION AND SIGNATURE**

I certify that all of the information reported on this worksheet is complete and correct.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student’s Signature (Required)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature (Required for Dependent Students)

\_\_\_\_\_  
Date

Or  
Spouse Signature (Required for Independent Students if applicable)