



**OFFICE OF FINANCIAL AID**

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**2021-2022 Verification Worksheet for Dependent Student – Form 1 (VWD1)**

Student Social Security Number *or* Student ID Number: \_\_\_\_\_

Student Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

***Form must be completed in blue or black ink. Failure to accurately complete this form may result in a delay of processing or change of financial aid eligibility. Additional documentation may be requested. Read instructions carefully before completing.***

**Section 1: Household Information**

**Student/Parent(s) Information**

List the people in your household, including:

- **Yourself** (the student) and **your parents** (even if you do not live with them);
- **Your parents' other children** if the parents will provide more than half of the children's support\* from July 1, 2021, through June 30, 2022, or if the other children would be required to provide parental information if they were completing a FAFSA for 2021–2022.
- **Other people if they now live with the parents** and the parents provide more than half of the other person's support\*, and will continue to provide more than half of that person's support\* through June 30, 2022.

**Family Information**

*\*Support includes money, gifts, loans, housing, food, clothes, car, medical/dental care, college tuition, etc.*

Full Name	Age	Relationship to Student	The name of the college attending from July 1, 2021 to June 30, 2022 and will be enrolled in at least half time, in an eligible degree and/or certificate program.



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**Section 2: Income Information**

**TAX FILERS:**

- **If you and/or your parent(s) filed a 2019 Federal Income Tax Return**, you must either give the Internal Revenue Service (IRS) permission to transfer all 2019 tax information directly to the FAFSA through the IRS Data Retrieval Tool, **or** submit a 2019 Federal Tax Return Transcript, **or** a signed copy of the 2019 Federal Tax Return (including schedules). *If there are two parents listed on your FAFSA and they did not file 2019 taxes jointly, both parents listed on the FAFSA should submit a Tax Return Transcript or Tax Return.*
- **To obtain an IRS Federal Tax Return Transcript**, you may go to <https://www.irs.gov/individuals/get-transcript> and click on "Get a Transcript Online" or "Get a Transcript by Mail" or call 1-800-908-9946. Be sure to order the IRS Tax "Return" Transcript.

**NON-TAX FILERS:**

- **If your parent(s) did not file a 2019 Federal Income Tax Return**, they are required to submit a Verification of Non-Filing from the IRS **and** all 2019 W-2's. To obtain a 2019 Verification of Non-Filing, go to <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> and complete Form 4506-T with **Box 7** checked. If you are unable to obtain the Statement of Non-Filing, please contact the Financial Aid Office.
- If you (the student) or your parent(s) are not able to locate your 2019 W2s, you can request to receive your Wage and Income Statement by checking Box 8 on the 4506-T.

<b>2019 Tax Filing Status: Only select one option for each individual</b>	Student	Parent
1. Has used or plans to use the IRS Data Retrieval Tool to transfer tax information electronically on FAFSA, or has plans to submit a copy of their <b>2019 IRS Federal Tax Return Transcripts or signed 2019 IRS Federal Return.</b>	<input type="radio"/>	<input type="radio"/>
2. Had income earned from work in 2019 as listed below, but has not filed and was not required to file a tax return and already has or plans to submit all 2019 W2's. <b>If this box is selected; 2019 wage information must be completed below.</b>	<input type="radio"/>	<input type="radio"/>
3. Had no income, will not file, and was not required to file, a 2019 IRS Income Tax Return.	<input type="radio"/>	<input type="radio"/>

**2019 Wage Information (Only Non-Filers)**

*Only complete wage information for each person who selected **Option 2** in the previous chart.*

<b>Non-Tax Filer</b>	<b>Name of Employer</b>	<b>2019 Income Earned</b>
<b>Student</b>		\$
		\$
<b>Parent</b>		\$
		\$

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_

Each person signing certifies the information reported is complete and accurate. The student and one parent whose information was reported on the FAFSA must sign and date.