



OFFICE OF FINANCIAL AID

3315 University Drive, Building 69
 Bismarck, North Dakota 58504
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2021-2022 Verification Worksheet for Independent Student – Form 1 (VW11)

Student Social Security Number *or* Student ID Number: _____

Student Name: _____ Phone Number: _____

Form must be completed in blue or black ink. Failure to accurately complete this form may result in a delay of processing or change of financial aid eligibility. Additional documentation may be requested. Read instructions carefully before completing.

Section 1: Household Information

Student Information

List the people in your household, including:

- **Yourself** (the student), and **your spouse** if you were married when you signed the FAFSA and;
- **Your dependent children, if you will provide more than half of their support * from July 1, 2021 through June 30, 2022**, even if they do not live with you, and;
- **Other people** if they **live with you**, and you **provide more than half of their support*** and will continue to provide more than half of their support from July 1, 2021 through June 30, 2022.

Family Information

**Support includes money, gifts, loans, housing, food, clothes, car, medical/dental care, college tuition, etc.*

Full Name	Age	Relationship to Student	The name of the college attending from July 1, 2021 to June 30, 2022 and will be enrolled in at least half-time, in an eligible degree and/or certificate program.



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Section 2: Income Information

TAX FILERS:

- **If you and your spouse filed a 2019 Federal Income Tax Return**, you must either give the Internal Revenue Service (IRS) permission to transfer all 2019 tax information directly to the FAFSA through the IRS Data Retrieval Tool, or submit a 2019 Federal Tax Return Transcript, or a signed copy of the 2019 Federal Tax Return (including schedules). If you and your spouse did not file 2019 taxes jointly, both you and your spouse should submit a Tax Return Transcript.
- **To obtain an IRS Federal Tax Return Transcript**, you may go to <https://www.irs.gov/individuals/get-transcript> and click on "Get a Transcript Online" or "Get a Transcript by Mail" or call 1-800-908-9946. Be sure to order the IRS Tax "Return" Transcript.

NON-TAX FILERS:

- **If you and/or your spouse did not file a 2019 Federal Income Tax Return**, you are required to submit a Statement of Non-Filing and all 2019 W2s. To receive a 2019 Statement of Non-Filing, go to <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> complete form 4506-T with **Box 7** checked. If you are unable to obtain the Statement of Non-Filing, please contact the Financial Aid Office.
- If you (the student) or your spouse are not able to locate your 2019 W-2s, you can request to receive your Wage and Income Statement by checking **Box 8** on the 4506-T.

2019 Tax Filing Status: <i>Only select one option for each individual</i>	Student	Spouse
1. Has used or plans to use the IRS Data Retrieval Tool to transfer tax information electronically on FAFSA, or has plans to submit a copy of their 2019 IRS Federal Tax Return Transcripts or signed 2019 IRS Federal Return.	<input type="radio"/>	<input type="radio"/>
2. Had income earned from work in 2019 as listed below, but has not filed and was not required to file a tax return and already has or plans to submit all 2019 W-2's. If this box is selected; 2019 wage information must be completed below.	<input type="radio"/>	<input type="radio"/>
3. Had no income, will not file, and was not required to file, a 2019 IRS Income Tax Return.	<input type="radio"/>	<input type="radio"/>

2019 Wage Information (Only Non-Filers)

*Only complete wage information for each person who selected **Option 2** in the previous chart.*

Non-Tax Filer	Name of Employer	2019 Income Earned
Student		\$
		\$
Spouse		\$
		\$

Student Signature: _____ Date: _____

The individual signing certifies the information reported is complete and accurate.