



UNITED TRIBES
TECHNICAL COLLEGE

Contract for Childcare Services

UTTC
Child Development Center

Thanks for choosing CDC to provide
your childcare needs!

Regular Hours:

Monday-Friday 7:30am-5:30pm

*Friday pick up right after last class

After Hours:

*Monday-Friday 4:00pm-5:00pm

Evening Care Hours:

*Monday-Thursday 4:00pm-5:30pm

Summer Session:

*Monday-Friday 7:30am-5:30pm

Beginning _____ childcare services will be provided at UTTC CDC for _____
(Date) (Child's Name)

Child Development Center General Terms & Conditions:

- To use the CDC childcare services, the parent/guardian **must** be a current UTTC student/staff.
- An official class schedule must be turned into the center in order to receive childcare services.
- A registration packet is needed for all children to attend daycare at UTTC. The registration packet needs to be current to stay in compliance with Burleigh County Social Services. At the time of enrollment, parents/guardians may not be able to produce all the needed information to the CDC. Therefore, parents/guardians are given two (2) weeks from the first day their child starts daycare to provide the necessary information. If this information is still missing from your child's registration packet after the (2) weeks, services will be denied until all information/documentation is received.
- The CDC is not a sick daycare facility. For the well-being of other children, sick children cannot attend.
- Behavior Guidance: Each staff person and child at CDC is special and will be treated with respect at all times. Any type of behavior intended to, or which in reckless disregard does, physically or emotionally hurt someone will not be tolerated at the Center. Violation of this policy may result in a referral to the Student Code of Conduct.
- Parents/guardians picking up their children after the center closes will be subject to the following in order of occurrence:
 - First Warning - Verbal
 - Second Warning - Written
 - Third Warning - Written
 - Fourth Warning - Referral to Social Services Agency

I understand and agree to abide by the policies and procedures as stated in the Parent Handbook and the above Contract for Childcare Services. I also understand that, from time to time, the Center Director/CDC Administrator may implement or change policies as needed. I understand that I will be notified of these changes.

Parent's/Guardian Signature: _____ Date: _____

Director's Signature: _____ Date: _____

Revised 8/2021